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Erasmus+ Programme  
of the European Union



**BALANCE - Green & Stable –**  
*Bringing Sustainability and Environmental Action  
Together for Better Future*

**Workshop Plan**  
**Session outline**

## **Module 3: Self-assessment of SMEs' Environmental Impacts**

**Description:**

The third module is focused on the effort to apply and self-assess SMEs general impact on the environment. The module provides decision-makers with tools and indicators to assess their companies' environmental impact. Self-assessment, at the scale of individual organisations, is the first step to take before starting to implement green initiatives.

**Politeknika Ikastegia Txorierri S.Coop**



**Consultants: Delivery timeframe 3 hours**

Topic	Dedi. time	Objectives/information covered	Delivery method
<b>Environmental management</b>	10 min	<u>Applications of environmental management systems in the SME ecosystem</u> 1. Examples of good environmental practices in SMEs Examples of good quality practices in SMEs	SLIDES + GRUPAL EXERCISES
	10 min	<u>Definitions of environmental and quality practises</u> 2. Terms and aspects related to good environmental and quality practices. 3. Examples of good environmental practices	SLIDES + VIDEO
<b>Environmental impacts</b>	15 min	<u>Determining a company's environmental impact of its daily operations and its carbon footprint (CO2 emissions)</u> 1. Environmental aspects. Definition and identification in the company	SLIDES + GRUPAL EXERCISES
	15 min	<u>List of the main environmental impacts that need to be assessed for (CO2 emissions, plastic use, processes, etc)</u> 1. Environmental Impacts 2. The evaluation of the environmental impacts derived from a company. 3. Summary of the most common environmental impacts generated by SMEs	SLIDES
	40 min	<u>Determining a company's current state regarding circular economy</u> 1. The concept of the Circular Economy 2. How to move from Linear to Circular 3. New business models 4. Circular economy case studies	SLIDES + VIDEO + EXERCISE
<b>Tools, Indicators &amp; Footprint</b>	40 min	<u>Measurement tools and indicators</u> 1. Classification of tools for calculating various environmental impacts. 2. Presentation of the most commonly used tools classified according to the sector	SLIDES + EXERCISE
	50 min	<u>Comprehension and application of the tools in calculating an SME Footprint</u> 1. General concepts 2. Calculation of an organization's carbon footprint: scope 1, 2 and 3 3. Guide for the calculation of the carbon footprint 4. Practical example	SLIDES + EXERCISE